

SUPPORT STAFF

<u>Title of Report</u>	<u>Annual Cost</u>	<u>Savings</u>	
		<u>Man Hour</u>	<u>Dollar</u>
✓ Congressional Budget	\$ 201. 43		
Budgetary Analysis - OF	444. 36		
Space Utilization Survey	32. 96		
Newspaper and Periodical Sub- scription List	8. 24		
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Fan Account Programming Level, Form No. 2911 and 2911a	5. 37		
Distribution of Operating Allowance Fan Account Target Amounts (Forms No. 2668 and 2668a)	16. 11		
Inventory of Property-In-Use Account and Administrative Equipment	13. 99		
Summary of Encumbrances	64. 44		
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Report of OF History Project	81. 28		
Finance Duty Officer Roster	47. 28		

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SUPPORT STAFF (continued)

<u>Title of Report</u>	<u>Annual Cost</u>	<u>Savings</u>	
		<u>Man Hour</u>	<u>Dollar</u>
Possible Microfilm Usage in Office of Finance	\$ 21.52		
Key Employee List of Official Area-to-Work Transportation During Snow Emergencies	17.02		
Emergency Plan	24.72		
Quarterly Destruction Report	21.48		
Office Estimates	<u>609.02</u>		
TOTALS	<u><u>\$ 1,848.53</u></u>		

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